

## Student Success Council

### Meeting Minutes

Wednesday, April 4, 2018

**Attendees:** Alicia Roberson, Kate Warner, Sheri Gravett, Sheri Noviello, Stanley Jones, Rob Freidhoff, Shauna Branch, Jarrod Murray, Keisha Roberts, Bob Smith, Doug Tanner, Michael Schmidt, Jennifer Grubbs, Tee Mitchell, Lee Grimes

**Recorder:** Sheri Noviello

Topic	Discussion	Outcome	Responsibility
Minutes from 1/24/18, 2/7/18, 2/21/18, 3/7/18, and 3/21/18		Approved	
Momentum Year Bob Smith	The Deans Council and the Executive Committee of the Faculty Senate met this morning and reviewed all feedback received on the proposed Focus Areas. Revisions will be made to the Focus Areas and will be distributed to the advisors. The revised Focus Areas may need to be further revised through the process of identifying the common 9 credit hours for each area.		
Advising Rob Freidhoff	Kirk Johnson has been named as the interim Director of the CONHS Advising Center and will start full-time in this role on Monday, April 9 <sup>th</sup> . Twelve graduate assistants have been involved in advising across campus and these positions will be transitioned into the advising centers formally. Rob will review funding for the GAs who are not currently covered by Centralized Advising to determine where the funding will come from. Graduate Assistants who are currently in other areas but may be qualified to become an advisor will have to give up their		

	<p>current positions if they wish to apply (and are hired) into an advising GA position.</p>		
<p>First Generation Students Rob Freidhoff</p>	<p>Proposed definition of first generation would include those students whose parents have not completed a college degree. The USG definition is much more limited than this definition. If we adopt a definition different than that of the USG, then we will have to be careful when reporting data to the system office.</p> <p>Michael Schmidt spoke about faculty engagement related to first generation students. He discussed the website that Old Dominion University has specifically for First Generation Students. He is exploring options for visual representations for First Generation Students whether it be through a website, medallion, pin, etc.</p> <p>Exploring the definition of First Generation Students illuminated a lot of overlap with other groups of students such as Veterans, Minority, etc. How do we reach these students without further constructing silos for each group? Can we develop a common path to a certain point for all of these students and then branch them to different areas/units that are individualized for each particular group?</p> <p>How do we work with parents of First Generation Students? Campus ESP is a campus portal for parents and would be a good way to stay in contact with these parents.</p> <p>Slack (Slack.com) is a productivity tool that could be used in this process.</p> <p>We need to identify faculty and staff as First Generation to connect with First Generation students.</p>		

	Can we compile a “Code Dictionary” to include terms and definitions to distribute to students?		Sheri Gravett and Alicia Roberson will bring their documents to the next meeting.
IT Brian Haugabrook	Recommendations from the last IT survey were centered around service. IT individuals will be imbedded in different areas across campus. There are special teams in IT that are focused on strategic priorities, e.g., Student Success. A number of IT employees are retiring and new IT individuals will be reassigned to other areas to better support institutional initiatives. A current search will result in the hiring of an individual who will have a focus on data analytics. IT is working on several projects to resolve issues related to student success. Can the process for withdrawing from a course be online while building in points that would require conversations with faculty, DHs, and/or advisors before withdrawing? The process currently does not require signatures or approvals of anyone.		
Registration Stanley Jones	Enrollment is down a little for fall; however, summer enrollment is up a little. Wait lists are working well.		
Announcements	Kate Warner provided laminated copies of the VSU Strategic Plan to the SSC. Sheri Gravett announced that the bookstore manager will be at the next meeting to discuss IncludEd.		
Next meeting		The tentative date for the next meeting will be in April 18, 2018 at 1:00.	Rodney Carr has already sent out a calendar invite